



To Protect and Promote the Health and the Environment of the People of Kittitas County

Public Health Study Session
January 25, 2023
10:00 AM
Commissioner's Conference Room
Meeting Minutes

Attendees:

Brett Wachsmith, Laura Osiadacz, Chelsey Loeffers, Candi Blackford

Call to Order

The meeting was called to order at 10:00 am.

Citizen Comment (1 minute time limit)

There were no members of the public present.

Department Business

Resolution to Authorize Con-Con Amendment Signatory Authority for Public Health Director

Chelsey Loeffers presented the Resolution authorizing the Kittitas County Public Health Department Director to approve amendments to the Washington State Department of Health Consolidated Contract with a value less than \$25,000.00. The board discussed and agreed that the value should be increased to allow for amendments to be approved with a value less than \$50,000.

Motion 01.01: Motion to approve the amended Resolution 2023-013 authorizing the Kittitas County Public Health Director to approve Washington State Department of Health Consolidated Contract Amendments with a value of less than \$50,000. Brett Wachsmith moved to approve the amended Resolution 2023-013 authorizing the Kittitas County Public Health Director to approve Washington State Department of Health Consolidated Contract Amendments with a value of less than \$50,000. Laura Osiadacz second. All approved. Motion 01.01 carried to approve Resolution 2023-013 authorizing the Kittitas County Public Health Director to approve Washington State Department of Health Consolidated Contract Amendments with a value of less than 25,000

Permitium Vital Records Update

Candi Blackford briefly reviewed the new vital records application, Permitium. Mrs. Blackford informed the commissioners that currently the county does not offer paying on-line for vital records. The new application will allow customers to order and pay for vital records on-line. It will offer more accessibility to a wider range of customers and alleviate the long waits for our current credit card system. Permitium will also help us set up out site and develop application flyers for our local hospital and schools.

APPROVED
2-7-23



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Health Officer Hours Discussion

Chelsey Loeffers discussed our current health officer is budgeted for 8 hours but works more than 8 hours. Would like to discuss increasing to 12 hours after moratorium expires. Mrs. Loeffers will bring updated budget numbers and request when the moratorium expires. The board did not object.

February Study Session

Mrs. Loeffers will be at WSLPHO on the next study session date in February. She would like to reschedule to another date. There were no objections from the board members.

Board of Health feedback

Mrs. Loeffers discussed the challenges of obtaining a quorum for Board of Health and would like to discuss options for going forward. The board was open to bringing the following information to a future Board of Health meeting for group discussion:

- Alternate members
- Attendance guidance

Other Business

Mrs. Loeffers informed the Commissioners that the health department would be having head shots done and would like the Board of Health to have a group photo done. She will bring the information to a future Board of Health meeting and discuss attendance for this.

Conclude

The meeting was concluded at 10:22 am

A handwritten signature in blue ink, appearing to read "Cory Wright", written over a horizontal line.

Cory Wright, BOCC Chair

A handwritten signature in blue ink, appearing to read "Candi Blackford", written over a horizontal line.

Candi Blackford, Clerk